wheaton college massachusetts

*Office of the Registrar*
*Norton, MA 02766*
*508-286-8247*

**Replacement Diploma Request Form**

Replacement diplomas are reissued for a fee of $50.00. Please include check or money order made payable to Wheaton College. Complete the information below, have your signature certified by a Notary Public, and return this form to the address listed above. Replacement diplomas may take 6-8 weeks and will be mailed to the address you provide below.

**Please print your name clearly:**

Name: _____
First Middle Last

Former/Maiden Names: _____
(If you are requesting a diploma in a name other than the one which your diploma was originally issued, you must provide documentation of name change e.g., copy of a marriage certificate, divorce decree, etc.)

Wheaton ID Number (or last four digits of SS#): _____

Month and Day of Birth: _____ Date Degree Awarded: _____

Contact Phone Number: _____ Contact Email: _____

Address to which the diploma should be sent:

_____
Street/P.O. Box Apt. No. City State Zip

I hereby declare the above information is true and correct:

_____
Signature *(Typing your name above constitutes your electronic signature.)* Date

**To be completed by Notary Public:**

Subscribed and sworn before me on this: _____ Day of: _____

Notary Public: _____ My commission expires on: _____

_____

**For Office Use Only:**

Date of Degree: _____ Honors: _____ College Year: _____

Date diploma was ordered: _____