

Reduced Course Load – Academic Form

The purpose of this form is for F-1 or J-1 international students to request a reduction in their course load for reasons of Academic Difficulty as per the Federal Code of Regulations.

International students are required to be full-time every semester. Failure to register or maintain full-time enrollment may result in the loss of immigration status.

Student Information:

Family Name:	First Name:
Wheaton ID#:	Major:
Semester of requested reduced course load: Fall: <input type="checkbox"/> Spring: <input type="checkbox"/> Year: _____	Current number of credits: _____ Proposed number of credits: _____
Telephone:	Student's Email:

Student's Signature (*Typing your name above constitutes your electronic signature.*) Date

Please consult your faculty advisor/academic advisor for review

Advisor information:

Please check one of the reasons for the reduced course load and sign below:

- Improper course level placement
- Initial difficulties with (check one or both):
- English language requirements
- English reading requirements
- Unfamiliarity with U.S. teaching methods
- To complete course of student in current term

"I am aware of the circumstances above, have reviewed the education implications and recommend reduced course load for the requested semester."

Optional comments:

Advisor's Name:	Department:
Telephone:	Email:

Advisor's Signature: (*Typing your name above constitutes your electronic signature.*) Date: