

## **Documentation Guidelines for Students with Medical and Physical Conditions and Chronic Illness**

Students who wish to request accommodations based on a medical or physical condition or chronic illness must submit documentation from a licensed professional who is qualified to evaluate and diagnose such conditions. The documentation should be in English and must be typed on the provider's letterhead. Documentation must be within 1 year and should address the student's need for accommodations based on the student's current level of functioning within an educational setting. Documentation for a chronic illness may be older if the functional limitations do not change.

A diagnosis documented by a family member will not be accepted due to professional and ethical considerations.

It should also be signed and dated and include the following information:

1. A diagnosis
2. Student's history with the diagnosis. Is this an ongoing medical condition?
3. Description of the student's functional limitations relevant to an academic setting
4. Current treatment plan and medications
5. Recommendation for accommodations
6. Justification for why the recommended accommodation is medically necessary. There must be a clear connection between the functional limitations described and the recommended accommodations.