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Secondary Appeals Process

If students are still dissatisfied after the decision of the appeal has been made, an appeal can then be made to the Section 504 Coordinator, Darnell Parker, Vice President of Student Affairs.

The appeal should be made within 5 business days of notification of the decision of the appeal. The appeal should be submitted in writing and state the grounds for the appeal.

The review by the Section 504 Coordinator will include meeting with the student, a meeting with the Director of Accessibility Services, and a review of the file and supporting documentation. They may also meet with other people with information on this issue.

Based on this review, the Section 504 Coordinator will make a determination in writing to grant or deny the appeal and then forward the decision to the student and the Accessibility Services Director.