

Committee on Academic Standing Petition for Academic Exception Filene Center Norton, Massachusetts 02766	Phone: 508.286.8215 Fax: 508.286.5621
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PLEASE PRINT CLEARLY

Name:	Class Year:	Date:
ID# :	Phone Number:	Campus Box#:
Faculty Advisor:	Are you petitioning to register for fewer than 12 credits? You must meet with an Advisor in the Filene Center to discuss the impact of under-enrollment for this semester, and to plan for making up the credits in a future term. Meet with Student Financial Services to discuss the financial impact if you plan to take fewer than 12 credits this term.	
I wish to petition to: (If course-related, please include course number and title.)	Are you an international student? Please note: You must meet with Global Education when changing to part-time status.	
	Are you a student athlete ? Student athletes are no longer eligible to engage with their sport when changing to part-time status. Students must meet with NCAA Compliance Officer in Athletics to discuss this.	
	Are you a nursing student? You must meet with the Nursing program before making any course and program adjustments.	

If you are petitioning to withdraw from a course, the course instructor must sign: **Instructor Signature:**

Reason for this petition:

Exceptions to college policy are considered only in cases involving significant and documented extenuating circumstances. If this request seeks an exception (e.g. deadline) please explain the specific circumstances that you believe justify this request, including relevant dates and supporting information.

Advisor Support:

Faculty MAP/ Major Advisor Signature Print

Committee Decision(office use only): Approved Denied

Please note you will receive the committee decision via your Wheaton email account. Return the completed form to academic_standing@wheatoncollege.edu Please see next page for policy information.