

## **Wheaton College Accommodation Appeal Review Form**

This is an internal form used when an accommodation request is not approved and a student would like to have the decision reviewed. This must be done withing **5 days** of the receiving the accommodation decision.

Student Name:

Date:

Wheaton ID:

What accommodation request are you appealing?

Do you have new information or additional documentation that you will be providing? Please include with this form.

What is you reason for the appeal request: reasonable accommodations are provided in order to allow for equal access and to ensure discrimination does not occur. Please describe specifically the grounds for your appeal, including new information that you would like to include.

**The appeals process will be completed within 30 days from the date the appeal is received by the director of Accessibility Services. The Appeals Committee will maintain confidentiality of student records. The Accommodations Appeals Committee will email you with the decision regarding your appeal.**