



## Non-Medical Leave of Absence Form

Note: All medical leaves of absences must be requested through the Dean of Students Office in Park Hall.

Name: \_\_\_\_\_ Class: \_\_\_\_\_ Date: \_\_\_\_\_

Wheaton ID#: \_\_\_\_\_ Phone #: \_\_\_\_\_

Faculty Advisor/ SSA: \_\_\_\_\_ Alternate e-mail: \_\_\_\_\_

Semester(s) on leave: \_\_\_\_\_ Anticipated return: \_\_\_\_\_

Reason(s) for requesting leave of absence: \_\_\_\_\_

\_\_\_\_\_

Goals while on leave: \_\_\_\_\_

\_\_\_\_\_

Mailing address if different from address on record at Wheaton.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Required Leave of Absence Signatures:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Academic Dean

\*Please note a meeting with the Dean of Advising or designated staff member is required before the leave is effective.

cc. Student  
Registrar  
Academic Advising  
Student Financial Services  
Faculty advisor

Return to:  
Filene Center for Academic Success  
Wheaton College  
Kollett Hall  
26 East Main Street  
Norton, MA 02766  
advising@wheatoncollege.edu