



Documentation guidelines for students with Medical and Physical Conditions and Chronic Illnesses

Students who wish to request accommodations based on a medical or physical condition or chronic illness must submit documentation from a licensed professional who is qualified to evaluate and diagnose such conditions. The documentation should be in English and must be typed on the provider's letterhead. Documentation must be within 1 year and should address the student's need for accommodations based on the student's current level of functioning within an educational setting. Documentation for a chronic illness may be older if the functional limitations do not change.

A diagnosis documented by a family member will not be accepted due to professional and ethical considerations.

It should also be signed and dated and include the following information:

- 1) A diagnosis
- 2) Student's history with the diagnosis. Is this an ongoing medical condition.
- 3) Description of the student's functional limitations relevant to an academic setting
- 4) Current treatment plan and medications
- 5) Recommendation for accommodations
- 6) Justification for why the recommended accommodation is medically necessary. There must be a clear connection between the functional limitations described and the recommended accommodations.