

**REPLACEMENT DIPLOMA REQUEST FORM**

Replacement diplomas are reissued for a fee of \$50.00. Please include check or money order made payable to Wheaton College. Complete the information below, have your signature certified by a Notary Public, and return this form to the address listed above. Replacement diplomas may take 6-8 weeks and will be mailed to the address you provide below.

**Please print your name clearly:**

Name: \_\_\_\_\_  
First Middle Last

Former/Maiden Names: \_\_\_\_\_  
(If you are requesting a diploma in a name other than the one which your diploma was originally issued, you must provide documentation of name change e.g., copy of a marriage certificate, divorce decree, etc.)

Wheaton ID Number (or last four digits of SS#): \_\_\_\_\_

Month and Day of Birth: \_\_\_\_\_ Date Degree Awarded: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Address to which the diploma should be sent:

\_\_\_\_\_  
Street/P.O. Box Apt. No. City State Zip

I hereby declare the above information is true and correct:

\_\_\_\_\_  
Signature Date

To be completed by Notary Public:

Subscribed and sworn before me on this: \_\_\_\_\_ Day of: \_\_\_\_\_

Notary Public: \_\_\_\_\_ My commission expires on: \_\_\_\_\_

For Office Use Only:

Date of Degree: \_\_\_\_\_ Honors: \_\_\_\_\_ College Year: \_\_\_\_\_

Date diploma was ordered: \_\_\_\_\_