



**DISCLOSURE AND ACKNOWLEDGMENT**

[IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING ACKNOWLEDGMENT]

**DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

**Wheaton College** (“the Company”) may obtain information about you from a consumer reporting agency, a consumer credit reporting agency, and/or an investigative consumer reporting agency for employment purposes. Thus, you may be the subject of a “consumer report,” “consumer credit report,” and/or an “investigative consumer report” (consumer report) obtained for employment purposes.

You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any consumer report. Please be advised that the nature and scope of the most common form of consumer report obtained with regard to applicants for employment is an investigation into your employment and criminal history conducted by Creative Services, Inc., 64 Pratt Street, Mansfield, MA 02048, (800) 536-0093 / (508) 339-5451, [http://www.creativeservices.com/html/privacy\\_policy.html](http://www.creativeservices.com/html/privacy_policy.html). The scope of this notice and authorization is all-encompassing; allowing the Company to obtain from any outside organization all manner of consumer reports. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any consumer report.

**ACKNOWLEDGMENT**

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents.

Applicant (print name): \_\_\_\_\_

Applicant (signature): \_\_\_\_\_ Date: \_\_\_\_\_