Reduced Course Load – Academic Form

The purposes of this form is for F-1 or J-1 international students to request a reduction in their course load for reasons of Academic Difficulty as per the Federal Code of Regulations.

International students are required to be full-time every semester. Failure to register or maintain full-time enrollment may result in the loss of immigration status.

Student Information

<table>
<thead>
<tr>
<th>Family Name:</th>
<th>First Name:</th>
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<tbody>
<tr>
<td>Wheaton ID#:</td>
<td>Major:</td>
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| Semester of requested reduced course load: | Fall ☐ Spring ☐ Year: ________ |
| Current number of credits: _______ |
| Proposed number of credits: _______ |

Signature: Date:

Please consult your faculty advisor/academic advisor for review

Please check one of the reasons for the reduced course load and sign below.

_____ Improper course level placement
_____ Initial difficulties with (circle one or both): English language requirements and/or English reading requirements
_____ Unfamiliarity with U.S. teaching methods
_____ To complete course of student in current term

“I am aware of the circumstances above, have reviewed the education implications and recommend reduced course load for the requested semester.”

Optional Comments:

Signature: Print Name:

Department: Date:

Phone: Email:

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