



Student Financial Services  
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 Norton, Massachusetts  
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 wheatoncollege.edu/sfs

## CSS Noncustodial Parent Profile Waiver Request 2019-2020

Wheaton requires financial information from both biological and adoptive parent(s) in order to determine eligibility for need-based institutional aid. In the situation where it is impossible to obtain information from a noncustodial parent, a waiver maybe requested. Please note that a noncustodial parent’s unwillingness to provide his/her financial information is not sufficient reason for a waiver of the noncustodial parent’s information.

**In addition to completing the Waiver Request Form, the student must also provide third party documentation in order for the waiver to be considered.** Third party documentation cannot be provided by a friend or family member. A letter should be written by a clergy member, social worker, school guidance counselor, etc., someone who has personal knowledge of the family’s situation and can verify their circumstances. The letter should indicate how long the professional has known the family and their relationship to the family. It should be written on letterhead and ink signed.

### Student Information

Student Name: _____	Wheaton ID: _____ (If known)
Home Address: _____ Street	City State Zip Code
Email: _____	Telephone: _____

### Noncustodial Parent Information:

Noncustodial Parent’s Name: _____	Telephone: _____
Home Address: _____ Street	City State Zip Code
Occupation: _____	Employer: _____
Status of student’s biological/adoptive parents: _____	Divorced/Separated _____ Never married to each other <u>and</u> do not share the same household
If divorced or separated, indicate year of divorce/separation: _____	
Has the noncustodial parent ever claimed student as a dependent on their federal income tax return? ___Yes ___No	
If yes, indicate the most recent year the student was claimed on their income tax return: _____	
Are there any legal orders that limit the noncustodial parent’s contact with the student? ___ Yes ___ No (If yes, please attach documentation (restraining order, divorce decree, etc.)	
How often has the student had contact with their noncustodial parent during the past 12 months? _____	
What was the date of the most recent contact? _____	
Please explain the purpose of the contact and if it was in person, by phone, or other: _____ _____	

Student Name: \_\_\_\_\_ Wheaton ID: \_\_\_\_\_  
(If Known)

Did your noncustodial parent provide child support in 2017? _____ Yes _____ No
If "Yes" indicate the total amount paid for the student: \$ _____
If there are other children, indicate the total amount paid for all children: \$: _____
If "No" indicate the last year that he/she paid any child support: _____

In the space below or on a separate sheet, please provide a statement from you and your custodial parent explaining why you are unable to provide the CSS Profile Noncustodial Parent's Profile. Include any additional information that would help us better understand the circumstances.

Certification

I certify that the information provided on this form is true and complete to the best of my knowledge.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Custodial Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit waiver request, parent and student statement, and third party letter to:

Student Financial Services  
26 E Main Street, Norton, MA 02766  
sfs@wheatoncollege.edu  
telephone: 508.286.8232 fax: 508.286.3787

Waiver Checklist

- Noncustodial Waiver form: \_\_\_\_
- Third Party Documentation: \_\_\_\_
- Parent/Student Statement: \_\_\_\_
- Additional Documentation: \_\_\_\_