

Wheaton College Alumni Board of Directors

Position Title: Member-At-Large

Mission: *The Alumni Board of Directors serves as an inclusive voice of and for the alumni. In keeping with the College's mission, the board strives to foster meaningful connections and engagement between and among alumni, future alumni, and the College.*

Position Summary: Members-at-Large on the Alumni Board of Directors act as a two-way bridge between Wheaton College and its alumni. They serve as representatives of the Alumni Association as a whole to the leadership of Wheaton College, specifically Alumni Relations, and they provide an important conduit for Wheaton to engage broadly with alumni. Members-at-Large bring their skills, time, expertise, and connections to the work of the ABD to build the Wheaton alumni community, provide insights and support to the College.

Expectations/Responsibilities for a Member-at-Large:

- Share, promote, and solicit feedback about the strategic direction of the College, campus initiatives, and the College's needs with Wheaton College alumni.
- Be a voice for all members of the Wheaton College Alumni Association and an Ambassador for the College to the Association.
- Actively participate in ABD committee(s) (i.e., "working groups," "task forces," etc.), focusing on the success of Wheaton College in connection to the mission of the ABD.
- Be a meaningful and active contributor to full board discussion and decision making.
- All ABD members are expected to be active and consistent supporters of Wheaton, including donating financially to Wheaton Fund on an annual basis.

Time Required: The ABD is respectful of its members' time, and recognizes that this is a volunteer position. However, the ABD expects each of its members to dedicate the time necessary and expected to contribute to the conscientious, substantive work of the ABD.

- ABD Meetings: Every ABD member is expected to participate in three full meetings per year (fall, winter, summer). The ABD will also meet via conference call on an as-needed basis.
- Committee Meetings: Each ABD member is expected to actively participate in meetings (mostly virtual) for any committees to which the member appointed. Committees usually meet remotely several times in the interim between meetings of the full ABD.
- Communication: Every ABD member can expect to receive communications (often once or more per week) from Wheaton or other ABD members that may require follow-up.

Qualifications: It is not required that a member of the ABD have previously served as a volunteer for Wheaton. However, prior to consideration for ABD membership, any nominee is expected to have donated financially to the College within the last 5 years. All ABD members must be an active part of Wheaton and committed to Wheaton's continued improvement.

Term: The term is three years, starting July 1.

REVISED: September 2018