

## How To Install Minitab Express on a Windows computer

### Step 1: Connect to the software server

Single right mouse click on *My Computer (or This PC)* and select *Map Network Drive*

For the drive letter select *S:*

For the folder enter `\\netspace.wheatonma.edu\shared\software`

*NOTE: Make sure the slashes are going in this direction \\ and NOT this direction //*

Check the box for *Connect using different credentials*

Click *Finish*.

A dialog box will pop up for *Enter network credentials*

In the *User Name* field, enter `WC\wXXXXXXXX` (replacing `wXXXXXXXX` with your Wheaton w ID)

*NOTE: Make sure the slash is going in this direction \ and NOT this direction /*

In the *Password* field, enter your email password

Select *OK* then *Finish*.

Double click on the *MinitabExpress* folder

Double click on the *PC* folder

### Step 2: Install the software

Double click on the file named `minitabexpress.140.multi-user.exe`

Respond to popups that ask you to authorize making this change.

Take all the default choices and accept the license agreement.

In the *Minitab License Manager Information* window:

\* License server = `license.wheatonma.edu`

\* Place a check next to *Specify Port*

\* Port number = `7551`

Click *Finish* when complete.

### Step 3: Install updates

Start *Minitab Express*.

From the *File* menu, choose *Help*.

Choose *Check for Updates* and select the latest update.

Close *Minitab Express*

Accept the license and take all the defaults.

### Step 4: Register

Open *Minitab Express* again.

Register, using your Wheaton email address.

All done!

