

Accepting and/or Declining Federal Loans and Work Study

1. Sign in to your InsideWheaton account using your Wheaton ID and Password.
2. Under the Welcome Tab

Find the WINDOW icon. Click to open.



3. Select: Student and Financial Records
4. Select: Financial Records
5. Select: Financial Aid Status
6. Select: 11-12 Academic Year
7. Select: Award (highlighted)

You will see the message “You have an award which totals...”

8. Select: Accept Award Offer (located on the second row of tabs)
9. You can accept the full or partial amount or decline your offered financial aid award here.
10. Select: Submit to submit your decision (located at the bottom of the page)