

Wheaton College, Norton, MA
Center for Global Education
Non-Wheaton Short-Term Study Abroad Guidelines

Students interested in studying abroad during January, spring break, or summer must meet the requirements for short-term study abroad and complete the following procedures through the Center for Global Education.

Deadlines:

- January Programs due by early October
- Summer Programs due by early March
(Please call or email the Center for Global Education for the current semester's deadlines)

Requirements for Short-term Study Abroad:

- 2.0 minimum gpa
- Freshman – Senior Year (with credits outstanding)
- Good academic and social standing at Wheaton College
- Complete a Short-term *Study Abroad Petition Form* by the appropriate deadlines & obtain all necessary signatures
- Students must obtain approval from their major advisor prior to study abroad

Selecting a Short-term Program:

- Programs must provide credits from an accredited institution.
- Students should review program options in advance of completing a *Short-term Study Abroad Petition*
- Students generally receive 1-2 course credits for an approved short-term study abroad experience
- Internships for academic credit must be reviewed and approved by the appropriate Wheaton department for content and academic components prior to departure.

Short-term Application Process:

- Once you have selected a program you should complete the *Short-term Study Abroad Petition Form*
- Attach program materials such as brochures, list of courses, and website materials to the petition.
- Attach required program *Advisor Approval Forms* necessary for the Study Abroad Advisor to complete.
- Courses must be approved by the major advisor and appropriate Wheaton faculty from relevant departments on the petition form.
- If programs are approved students must apply directly to the study abroad program by the published program deadlines.
- Students are required to attend a mandatory pre-departure orientation conducted by the Center for Global Education.

Costs:

- Students pay the short-term program fees directly to the study abroad program. Students are responsible for investigating all policies regarding program fees and refunds.
- An Administrative Fee of \$250.00 is charged by the Center for Global Education in order to support the services provided to students on short-term programs.
- The Center for Global Education requires all students to have appropriate health coverage through the Wheaton College Health Plan or purchase a supplemental Study Abroad Health Coverage for the duration of their program. Costs: \$40.00/month. (*fees are subject to change*)
- Financial Aid is not transferable to short-term programs.
- Scholarships may be available directly from the study abroad program.

Wheaton College, Norton, MA
Center for Global Education
5 Howard Street

Phone: 508-286-4950

Fax: 508-286-4975 Email: gloaled@wheatoncollege.edu

<http://www.wheatoncollege.edu/Global>

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